



**Richmond
Caring Place
Society**

140 - 7000 Minoru Boulevard
Richmond, B.C. V6Y 3Z5
Telephone (604) 279-7000
Fax (604) 279-7008

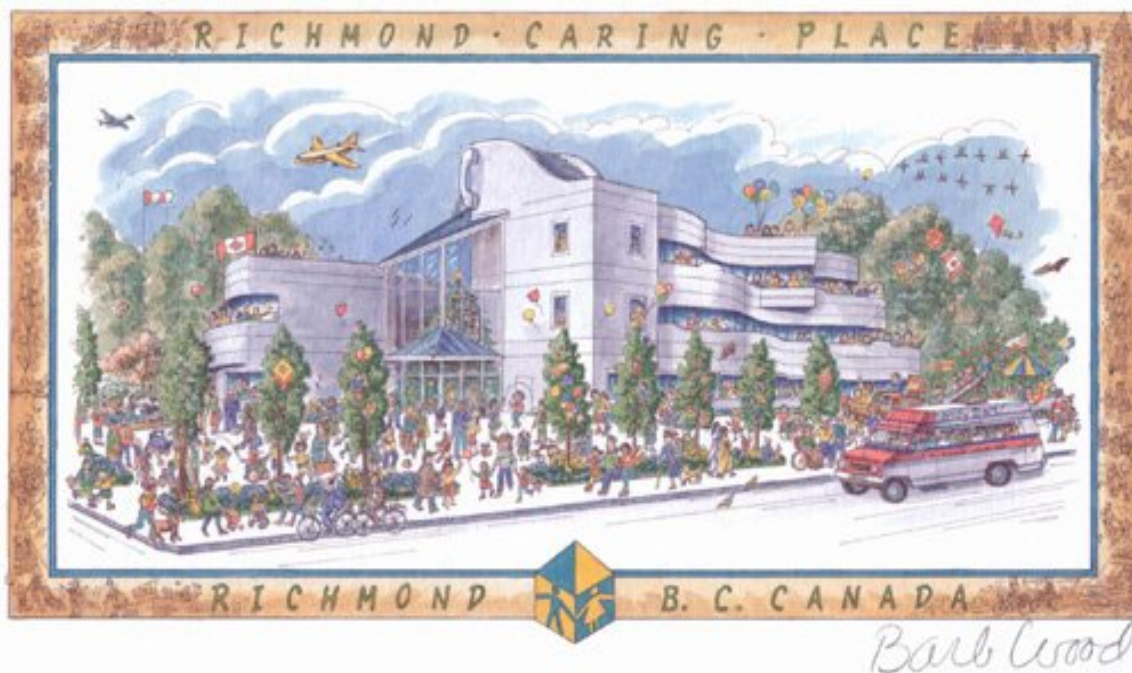
Introducing Richmond Caring Place

Richmond Caring Place opened its doors in 1994. It was the result of years of co-operative effort of government, business and citizen volunteers to provide, in one place, a home for many of our community's non-profit service agencies.

The building, which 16 service agencies today call home, is centrally located and easily accessible by public transit, which is an important feature for many of the clients of the Caring Place's tenant agencies. Also, the co-locations of numerous agencies allows clients the opportunity to access several different agencies, without having to travel to different parts of the City.

The Caring Place Society is, itself, a non-profit society, dedicated to the maintenance and efficient operation of the Richmond Caring Place, for the benefit of its tenants and its tenants' clients. Because of this, the Caring Place is able to provide secure, long-term, reasonably priced and first-class office space – benefits which many agencies lack. The Caring Place also offers meeting rooms and space for the agencies to deliver services. Further, the co-location of non-profit service agencies within the Caring Place allows the agencies to benefit from shared resources, cross-referrals and mutual assistance.

The Richmond Caring Place Society manages the facility in accordance with its mission "to ensure optimum coordination and synergistic benefits for the occupants and users of the Richmond Caring Place."



"Caring for our Community Together"

www.richmoondcaringplace.ca



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VISION STATEMENT

We are recognized as operating a superior affordable facility for the delivery of social services by charitable groups.

MISSION STATEMENT

Richmond Caring Place Society will efficiently manage and operate a multi-use building in an accountable manner for the membership of the Society to ensure optimum coordination and synergistic benefits for the occupants and users of the Richmond Caring Place.

GOALS

To achieve its mission, Richmond Caring Place Society will seek to fulfill the following goals:

- To engage the staff required to ensure the efficient day to day operation of Richmond Caring Place.
- To establish and audit, annually, the operating budget for Richmond Caring Place.
- To establish staff performance standards and monitor same on an annual basis.
- To achieve prominence in the community by pro actively promoting the concept of Richmond Caring Place as a viable model for the collective delivery of services to the public by non-profit agencies. To maintain a caring liaison with the Tenant Council of Richmond Caring Place so that both suggestions and concerns are handled in a fair and expeditious manner.
- To establish and review as required fair policies for the operation and leasing of Richmond Caring Place.
- To engage in fund raising from time to time to meet the expenses of the Society and to provide capital equipment and services for the common good of the occupants of Richmond Caring Place.
- To maintain its files in such a way as to ensure a history of the Society and the operation of Richmond Caring Place so that the Caring Place could be a model, that others might follow, for the delivery of services.
- To place the dedication and expertise of its Board of Directors at the disposition of the occupants of Richmond Caring Place in the event that the Society could act as an “umbrella” for coordinated fund raising for non-profit agencies.

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BOARD OF DIRECTORS APPLICATION FORM

NAME:	
ADDRESS:	
CITY:	POSTAL CODE:
RESIDENCE PHONE:	FAX NUMBER:
EMAIL:	

COMPANY/EMPLOYER:	
TITLE (APPLICANT):	
ADDRESS:	
CITY:	POSTAL CODE:
PHONE:	FAX:
E-MAIL:	
DATE OF BIRTH (T3010 Requirement) :	
EMERGENCY CONTACT:	

Welcome to the Board of Richmond Caring Place Society. As a member of the Board of Directors of Richmond Caring Place Society you will be expected to:

- Attend meetings of the Board of Directors (10)
- Attend committee meetings
- Attend other society functions
- Attend one annual Board planning session per year
- Perform outreach duties on behalf of the Board of Directors (i.e. community awareness/tenant events)
- Purchase an annual RCPS membership prior to the annual general meeting of the society

The Richmond Caring Place Society's Constitution and By-Laws does not permit a RCPS Board member to hold membership on the board of a tenant agency. If such membership is held, please advise the RCP Society office and you will be referred to the appropriate RCPS Board member for further discussion.

Signature _____ Date _____

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BOARD OF DIRECTORS STATEMENT OF INTEREST

Name:

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Why are you interested in the *Richmond Caring Place Society* Board?

Please outline any community service experience you have:

Please list and/or describe your hobbies and other interests:

Additional Comments:

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